



Special Regulatory Committee

**Tuesday, 2 March 2010 6.30 p.m.
Council Chamber, Runcorn Town Hall**



Chief Executive

COMMITTEE MEMBERSHIP

Councillor Ged Philbin (Chairman)
Councillor Pamela Wallace (Vice-Chairman)
Councillor Bob Bryant
Councillor Philip Drakeley
Councillor Harry Howard
Councillor Diane Inch
Councillor Alan Lowe
Councillor Peter Murray
Councillor Ernest Ratcliffe
Councillor Kevan Wainwright
Councillor Steff Nelson

*Please contact Gill Ferguson on 0151 471 7394 or e-mail gill.ferguson@halton.gov.uk for further information.
The next meeting of the Committee is on Monday, 22 March 2010*

**ITEMS TO BE DEALT WITH
IN THE PRESENCE OF THE PRESS AND PUBLIC**

Part I

Item No.	Page No.
1. MINUTES	
2. DECLARATION OF INTEREST	
Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached and (subject to certain exceptions in the Code of Conduct for Members) to leave the meeting prior to discussion and voting on the item.	
3. APPLICATION FOR A PREMISES LICENCE ON LAND AT DARES BURY	1 - 21

In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.

REPORT:	Regulatory Committee
DATE:	2 March 2010
REPORTING OFFICER:	Chief Executive
SUBJECT:	Application for a premises licence on land at Daresbury
WARDS:	Daresbury

1. PURPOSE OF REPORT

To provide relevant information for the holding of a hearing to assess relevant representations made in response to an application by C.I. (Events) Limited for a premises licence in respect of land at Daresbury.

2. RECOMMENDATION

That the Committee consider the relevant representations and determine the application in accordance with the options available to it (as listed in section 6 to this Agenda)

3. SUPPORTING INFORMATION

- 3.1** The application has been made under section 17 Licensing Act 2003 ("the 2003 Act").
- 3.2** This hearing is held in accordance with the 2003 Act and the Licensing Act 2003 (Hearings) Regulations 2005.
- 3.3** The procedure to be followed has been circulated to all parties and will be repeated at the beginning of the hearing.
- 3.4** The hearing is solely concerned with those aspects of the application, which have been the subject of relevant representations as defined in the 2003 Act.

4 THE APPLICATION

4.1 The applicant

- 4.2** The applicant is (as last year) C.I. (Events) Limited. The proposed premises supervisor, Carl Burleigh, is also the same as last year.

4.3 The site

- 4.4** The application relates to farmland at the Daresbury Estate and Holly Hedge Farm. It is described on the application form as: "Land to the east

of Chester Road, comprising mainly of fields 6842, 9238, 8868, 0064, 5821, 8620, 8205, 3707, 1400, 0177 and 2685 which are shown on the accompanying site plan.” The application site comprises a larger area than in previous years. The plan submitted with the application shows the extent of the application and a plan will be available at the hearing.

4.5 Part of the application site is within the Borough of Warrington. In these cases the 2003 Act directs that the licensing authority within whose area the majority of the site is situated is the relevant licensing authority for the purposes of receiving and determining the application.

4.6 Description of the Application

4.7 The application was received by the Council on 8 January 2010.

4.8 The application states that the applicant wishes the premises licence to be for a maximum of 3 music festivals to be held once a year only on every August Bank Holiday for a limited period of three years. Each festival to take place on Saturday 28 August 2010, Sunday 29 August 2010 and Monday 30 August 2010. Saturday 27 August 2011, Sunday 28 August 2011 and Monday 29 August 2011 and finally Saturday 25 August 2012, Sunday 26 August 2012 and Monday 27 August 2012. Note that the only licensable activities on the Mondays will be late night refreshment (food and non alcoholic beverages) until 05.00 Monday morning

4.9 The event consists of multiple stages and tented arenas. Separate tented structures selling alcohol soft drinks and merchandise will be located in the site as well as funfair attraction. There will be a separate fenced off area for camping.

4.10 The number of people expected to attend the proposed music festivals each year is stated to not exceed 39,999 (The 2009 figure was 29.999 the 2008 figure was 39,999 and the 2007 figure was 49.999).

4.11 Note that the Licensing Authority is only concerned with those matters which constitute licensable activities.

4.12 Description of Licensable Activities

4.13 Films

4.14 Films are requested to be shown in one of the tented arenas between **1400** on Saturdays and **0400** on Sundays and then from **1000** on Sundays until **2300** on Sundays for each of the annual music festivals in August 2010, August 2011 and August 2012.

4.15 Live Music

4.16 There is intended to be one main outdoor stage that will have bands performing with amplified music. The application is that this stage will close at **2300** each night. There would be smaller performance stages within tented arenas that would have bands performing with amplified music. The hours requested are between **1400** on Saturdays and **0400** on Sundays and then from **1000** on Sundays until **2300** on Sundays for each of the annual music festivals in August 2010, August 2011 and August 2012 (provided as stated above that the use of the main outdoor stage for live music shall cease at 2300 on Saturdays).

4.17 Recorded Music

4.18 The hours requested for recorded music are between **1400** on Saturdays and **0400** on Sundays and then from **1000** Sundays until **2300** on Sundays for each of the annual music festivals in August 2010, August 2011 and August 2012. Recorded music will be played on all stages between the bands and full performances by DJ's.

4.19 Performance of dance

4.20 The hours requested for performance of dance are between **1400** on Saturdays and **0400** on Sundays and then from **1000** Sundays until **2300** on Sundays for each of the annual music festivals in August 2010, August 2011 and August 2012. Dancers will appear with some bands performing at the event.

4.21 Provision of facilities for dancing

4.22 The hours requested for provision of facilities for dancing are between **1400** on Saturdays and **0400** on Sundays and then from **1000** Sundays until **2300** on Sundays for each of the annual music festivals in August 2010, August 2011 and August 2012. People will be able to dance across the whole site should they wish to do so.

4.23 Late night refreshment

4.24 The hours requested for provision of late night refreshment are between **2300** on Saturdays and **0500** on Sundays and then from **2300** Sundays until **0500** on Mondays for each of the annual music festivals in August 2010, August 2011 and August 2012. Food vendors will be operating throughout the site & camp sites.

4.25 Supply of alcohol

4.26 The hours requested for the supply of alcohol are between **1400** on Saturdays and **0430** on Sundays and then from **1000** Sundays until **2330** on Sundays for each of the annual music festivals in August 2010, August 2011 and August 2012.

4.27 Hours premises are open to the public

4.28 The application is for the premises to be open to the public between **0900** on Saturdays and **1400** on Mondays for each of the annual music festivals in August 2010, August 2011 and August 2012.

5 RELEVANT REPRESENTATIONS

5.1 RESPONSIBLE AUTHORITIES

CHESHIRE CONSTABULARY

Details are set out in **Appendix 1**.

HALTON BOROUGH COUNCIL

Details are set out in **Appendix 2**.

WARRINGTON BOROUGH COUNCIL

Warrington Borough Council is entitled to make representations as a 'responsible authority' as defined in section 13(4) Licensing Act 2003. Warrington Borough Council could write in one or more of the following capacities:

- Health & Safety Enforcing Authority – section 12(4)(c)
- Local Planning Authority – section 12(4)(d)
- Environmental Health Authority – section 12(4)(e)
- Licensing Authority in whose area part of the premises is situated – section 12(4)(g).

Warrington Borough Council has advised that they will not be making representations to this application.

5.2 INTERESTED PARTIES

Representations have been received from **28** interested parties. One further representation was made by a person outside of the vicinity of the site. The vicinity of the site has been determined to be the area enclosed within a radius of 1.5 miles from the site (or just over 7 square miles). The **1** person who has submitted representations from outside the vicinity is not considered to be an interested party. A further **5** representations were received following the expiry of the period for representations and will not be considered.

The representations have been placed on the application file and copies have been forwarded to the applicant and to members of the Committee.

Only relevant representations will be taken into account by the Committee. The Committee will determine what constitutes a relevant representation from an interested party.

Where a representation contains both relevant and irrelevant material only the relevant elements of the representation will be taken into account.

In some cases no evidence/information has been put forward to substantiate the reasons expressed and in some cases objections have been raised which are not related to the licensing objectives (for example, traffic congestion) or not directly related to the premises which are the subject of the application.

A number of representations object to a three year licence rather than a licence granted for one year.

On previous applications relating to the Creamfields festivals the agenda item has included a summary of each of the representations received. However, in view of comments made about the inability of summaries to convey the full nature of the representations, no attempt has been made to repeat this exercise on this occasion.

It is not practical to include the text of relevant representations within this agenda: but they are background documents which will be considered by the Committee.

Details of interested parties who have made relevant representations are set out at **Appendix 3**

6 OPTIONS

6.1 The Committee has the following options:

- Grant the application
- Grant subject to conditions
- Reject the application.

6.2 The Committee must act with a view to promoting the licensing objectives, namely:

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

The Committee must also have regard to-

- (a) the Council's Statement of Licensing Policy, and
- (b) the Statutory Guidance issued by the Secretary of State.

7 IMPLICATIONS FOR THE COUNCILS PRIORITIES

- 7.1 **Children and Young People in Halton**
None
- 7.2 **Employment Learning and Skills in Halton**
N/A
- 7.3 **A healthy Halton**
N/A
- 7.4 **A Safer Halton**
None
- 7.5 **Halton's Urban Renewal**
N/A

8 RISK ANALYSIS

N/A

9 EQUALITY AND DIVERSITY ISSUES

N/A

10 POLICY IMPLICATIONS

10.1 This is a hearing regarding a specific application. Although a number of policies must be taken into account there are no policy implications arising from the application.

11 OTHER IMPLICATIONS

11.1 There are a number of implications for the Borough arising out of the application. However, the Committee must limit its consideration of the application to matters permitted under the 2003 Act.

12 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

Document	Place of Inspection	Contact Officer
Application Documents	Legal Services	John Tully/Kay Cleary
Representations	Legal Services	John Tully/Kay Cleary

APPENDIX 1

Representation Form.

POLICE

Your Name	Paul Draycott
Job Title	Police Licensing Officer
Postal and email address	Widnes Police Station, Kingsway, Widnes. WA8 7QJ Halton.vr.licensing@cheshire.pnn.police.uk Paul.draycott@cheshire.pnn.police.uk
Contact telephone number	01244 613771

Name of the premises you are making a representation about.	Creamfields 2010
Address of the premises you are making a representation about.	Land to the east of Chester Road, as per site plan.

Which of the four licensing Objectives does your representation relate to? Please state yes or no.	Yes Or No	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
The Prevention of harm to children	Yes	See below
To prevent Public Nuisance	Yes	See below
To prevent crime and disorder	Yes	See below
Public Safety	Yes	See below

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.	See attached sheet
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COMMENTS:

There are some fundamental objections to the licence *per se*, these are as follows;

1. The Event Management Plan and Security Deployment Plan that have been submitted with the application are not to a 'satisfactory' standard and need revising and improving. This will have a significant impact on the planning for the event, specifically how the event could achieve the four licensing objectives set out above. In addition, the policing of the event will be a critical factor in assisting public safety by;
 - Prevention and detection of crime, and
 - Bringing offenders to justice

2. A formal request for Special Police Services has been received from the event organisers, however no formal agreement has been made in relation to:
 - Costing,
 - Responsibilities, and
 - Resources

Owing to the fundamental objections raised at 1 & 2 above the Police object to the licence at this time as there is a lack of visibility as to how the Event Organiser will fulfil their responsibility to achieve the four key licensing objectives;

- The protection of children from harm
- The prevention of public nuisance
- The prevention of crime and disorder
- Public safety

Given that the above issues are resolved and in respect of the application being made for a 3 year licence licence:-

1. The applicant's wish for an amount of fluidity within the scope of the area designated by the application is understood. However, there is a substantial amount of Police contingency planning that requires forward notice of how such a large event is to proceed. Therefore, should a 3 year licence be granted:

Condition,

There shall be and C.I. (Events) Ltd. shall be responsible for;

- **A review of concerns of the community in relation to public nuisance on an annual basis,**
- **A review of crime and disorder on an annual basis,**
- **Not less than 6 months prior to the event written notification shall be sent to the Local Authority and the Police informing them of the intention to hold an event,**
- **Not less than 3 months prior to the event a draft Event Management Plan and site maps shall be submitted to both the local authority and police.**
- **Review of event management and security plan shall take place on an annual basis with the Multi-Agency Planning Group.**

General Conditions

These Representations are in respect of this application and we seek that these to be included irrespective of whether the Premises licence is granted on a 3 year or less time restricted basis.

1. Proof of Age still remains of paramount importance, both for admittance to the event and for the legitimate sale of alcohol. The method of operation for this scheme will remain the same as last year and is detailed in Annexe 1, which will form part of the Condition.

Condition:

The Challenge 21 Proof of Age Scheme shall be adopted as a Condition of entry. A tent or other structure shall be provided, immediately adjacent to the entry gates, where checks can be carried out by event and police staff. The operating procedures are set out in Annexe 1 of this Form and constitute part of this Condition.

2. There is been an increasing benefit in the use of CCTV and continued and improved use of this facet is of paramount importance. Last year's event proved that this is to the benefit of all responsible authorities and the organizers and Cheshire Constabulary will seek to maintain the support and advice of its CCTV specialist staff in support of the overall event. Therefore:

Condition:

All CCTV must comply with the recommendations of the Multi-Agency Planning team, and in any event shall not fall below the provisions employed at the 2009 event without prior Police agreement.

3. The final 'Safety Sign Off' time will continue to be critical for all Responsible Authorities. This is a crucial point and previous experience has shown that any delay to this time causes an unacceptable delay throughout the remainder of the timetable. This culminates in a delay in making the site available for occupation at the stated time and causes a serious risk of crushing within the crowds.

Condition:

There will be a final sign-off time, suitable to and set by all Responsible Authorities. This will be set by a meeting with the organizers and Responsible authorities,

4. The schedule refers to stewards/security staff that are to be deployed throughout the event. Prior knowledge of these numbers and their areas of deployment are crucial to the overall event planning. To date, no such numbers have been set by the organizers. Hence:

Condition:

The numbers of SIA registered staff and stewards and their deployment areas and times of duty shall be set by the Multi-Agency Planning Team.

5. It is further required that the organisers continue to work with both the Police and the SIA to establish which roles on the site require SIA accreditation, as opposed to Stewarding duties. Therefore:

Condition:

- a. **An appointed representative from the organisers shall attend meetings arranged between the Police and the S.I.A.**

6. It is vital to ensure that lines of command are maintained at all levels, up to and including Gold Command. This is crucial in ensuring that any eleventh hour changes are communicated throughout the whole range of staff involved at all levels. Therefore:

Condition:

Members of the Senior Management of the organizers shall attend Advisory Briefings with senior Police staff when arranged prior to the event.

All other steps offered are welcome and acceptable to the Police and will assist in promoting all four objectives of the Act.

Signed: Paul Draycott

Date: 3rd February 2010

Annexe to general condition 1 above

Creamfields – Challenge 21

This document sets out the procedure that will be used for enforcing Challenge 21 policy whereby persons who appear to be under the age of 21 are challenged to produce ID to prove their age.

Persons who are challenged as they look under the age of 21 but who can prove they are over the age of 18 will be issued with a plastic, non-transferable wristband which they can wear throughout the event.

Operating Procedure

1. The event is promoted for 18s and over on all literature.
2. All event goers are urged to bring ID with them.

3. At the event entrances the Terms and Conditions state that only 18's and over may enter.
4. By each of the event entrances, staff will be identifying people who appear under the age of 21 and will advise them that they need to show ID proving their age so that they can enter the show. Upon showing their ID to the Challenge 21 member of staff, the customer will receive a wristband directly from that member of staff and will be able to proceed into the event. The wristband will show the bar staff that they are of legal age to purchase alcohol.
5. If someone is denied entry on the grounds of appearing under 21 without having ID to prove otherwise they will have their ticket confiscated and be advised they will not be allowed into the show.
6. If this person is under the age of 16 they will be escorted to a Welfare Facility from where their parents can be called to advise them that their child is at the event and needs collecting.
7. All staff will be briefed to continually look out for persons who appear to be under the age of 21.
8. If someone appears to be under the age of 21 and **does** have ID on them, they will be allowed into the event having first been advised of the principles of Challenge 21. They will be advised to always carry ID with them for future events and they will be issued with a coloured plastic, non-transferable wristband that they can produce when purchasing alcohol.
9. At each bar there will be signs and Challenge 21 literature explaining the need for ID if you look under 21.
10. Each Bar Manager will brief staff before the event starts about the Guidelines of Challenge 21 and the rules that are being implemented at the event.
11. All Security at each bar area will also be briefed to prevent those looking under the age of 21 who do not have a wristband from entering into the bar queuing lanes.

APPENDIX 2

Representations made by Halton Borough Council Environmental Health, Building Control & Enforcement Division Halton Borough Council Environmental Health Building Control & Enforcement Division

Representation in respect of the licensing an application by C.I. (Events) Limited for premises licence in respect of land at Daresbury.

1. **Introduction**
2. The applicant has submitted an application for a music event for the Saturday and Sunday of the August Bank Holiday weekends in 2010, 2011, 2012 in Daresbury. There will be provisions for camping in the fields surrounding the main event. Similar events have been held on the same site over the previous 4 years.
3. This division assesses the application in respect of promoting the licensing objectives. This Divisions responsibility is in relation to the prevention of public nuisance and public safety (under the provisions of the Health and safety at Work Act etc 1974)
4. In deliberation of the application for this event to be held over three subsequent years this division has taken into account two main issues. In the first instance consideration has been paid to the applicant's record of compliance over the previous 4 events. Secondly consideration has been given to whether the provision of a 3 year licence will increase the likelihood of public nuisance or increase the risk to the public, and if so could conditions presented at the outset control this.
5. A fundamental element to the management of previous events is the pre-planning and consultation between the event organiser and the Council. In considering the application for a three year licence it is important that conditions ensure this level of communication is upheld prior to each of the events for which the application relates.
6. Over the preceding 4 years officers from the Council's Environmental Health team have monitored noise from the event, both on site and off, to assess compliance with the conditions of the licence. This Division is satisfied that the applicant has generally managed to comply with the noise conditions during the event. Where there have been minor breaches of the conditions these have been addressed as soon as the applicant's noise consultants have been informed.
7. The application makes the dates on which the event will run over the 3 years explicit. It is the opinion of this Division that the potential for public nuisance is no greater in applying for a licence over three years than applying annually for a licence, as long as the licence ensures that whilst the details of each

event remain more or less the same, some flexibility is permitted to account for changes in circumstances.

8. Under the Licensing Act 2003 a licence can be called in for review which could result in the removal or amendment of conditions or the complete withdrawal of the licence.
9. The licensee is ultimately responsible for ensuring the provisions of the Health and Safety at Work etc Act 1974 are complied with. The Council's role is to ensure that the licensee discharges their responsibilities under this Act.

10. **Conclusions**

11. Experience from previous years suggests that conditioning of the event can prevent excessive noise levels being experienced by residents off site.
12. After consideration therefore this Division will raise no objection to the application in respect of the potential for public nuisance, subject to the following conditions.

13. **Recommended Conditions**

14. To safeguard the community and to promote the objective of preventing public nuisance the Division would request that the following conditions be placed on any licence granted by Regulatory Committee.

15. **General**

16. The licence is granted for a Creamfields event to take place on the following dates in accordance with the 'Event Operating Plan' submitted with the application dated 08/01/10:
 - i. 28 to 29 August 2010
 - ii. 27 to 28 August 2011
 - iii. 26 to 27 August 2012
17. The licensee shall comply with all parts of the Application dated 8/01/10 and the Event Operating Plan submitted with this. (This shall be the minimum standard required of the Licensee unless modified by another licence condition.) Any variation to this shall be submitted and approved by Halton Borough Council.
18. All activities, structures, stages and facilities shall be positioned in the fields numbered 9238, 6842, 0064 and 8868 and sited in the position indicated in the site plan submitted with this application dated 10/12/09 (hereafter referred to as 'the site plan'). There shall be no changes to details of this plan without written permission from Halton Borough Council.
19. No licensable activity shall take place unless any changes to the Event Management Plan and site plan have been agreed in writing by Halton Borough Council.
20. Halton Borough Council shall determine if any alterations to the Event Operating Plan or the site plan require an application pursuant to the Licensing Act 2003: the decision of Halton Borough Council in this regard is final.

21. All required strategies and plans are to be submitted by the Licensee on the dates specified within Table 1 (attached to this report). No variation or alteration from an agreed strategy or plan shall be made without the prior written approval of Halton Borough Council, unless there is in the opinion of the licensee a perceived imminent risk to life.
22. Should the licensee fail to meet any of the key dates contained within Table 1, without 'reasonable grounds', they shall be subject to a fine of £500, payable to Halton Borough Council, every day the action is missing beyond the specified key date. In the event of any dispute determining 'reasonable grounds' the Operational Director (Environmental and Regulatory Services) shall make the final decision.
23. The event shall take place in accordance with the following timetable:

Saturday

Arenas open	14:00 hrs	04:30 hrs
Entertainment	14:00 hrs	04:00 hrs
Bars	14:00 hrs	04:30 hrs

Sunday

Arenas open (campers only)	12:00 hrs	23:30 hrs
Arenas open (day tickets)	12:00 hrs	23:30 hrs
Entertainment	12:00 hrs	23:00 hrs
Bars	12:00 hrs	23:30 hrs

Monday

Car parks close	14:00 hrs	-
Campsites close	12:00 hrs	-

24. Noise

25. The licensee shall appoint a suitably qualified and experienced Noise Control Consultant who shall be required to advise the Licensee on managing noise generated during the licensed events and to liaise with all relevant parties i.e. the licensee, the Divisional Manager (Regulatory Services) Halton Borough Council and Warrington Borough Council, event promoters, sound system suppliers, sound engineers and performers prior to and during the licensed event. (*See Key Dates*)
26. The Music Noise Level (MNL) shall not exceed 65dBLAeq (15 min) 1 metre from the façade of any noise sensitive premises prior to 23:00 hours.
27. After 23:00 hours music noise levels 10m from the mixer desk in each marquee including any concessionary (marquees) shall not exceed 95dBLAeq (15 min).
28. The sound systems associated with each ride on the fairground shall not be operated after 23:00 hours
29. Music noise levels from the main stage shall not exceed 98dBLAeq (15 min) at a position 40 metres from the main speakers.
30. The use of main stage shall finish at 23:00 hours.
31. The licence holder shall ensure that the appointed Noise Control Consultant shall regularly undertake tests of noise levels at the sound mixer positions to ensure compliance with the Licence conditions. A written record of these assessments shall be kept and available to any Officer appointed by the Regulatory Services Division of Halton Borough Council, upon request. This shall include any remedial action taken.

32. The licence holder shall ensure that the appointed Noise Consultant shall carry out one or more noise propagation tests prior to the event. During the test, the sound system shall be configured and operated in a similar manner as that intended for the licensed events. The sound test shall utilize a sound source as similar as possible to that intended to be used during the licensed events. Any such test shall be carried out between 11:00 and 16:00 hours on the day prior to the event and after 10:00 hours on each day of the event. An Officer appointed by the Regulatory Services Division shall be informed of the tests at least one hour prior to commencement.
33. There shall be no construction of the set or any other structure associated with the event within the hours of 20.00 – 08.00 unless otherwise agreed in writing by the Divisional Manager (Regulatory Services).
34. If, in the opinion of any Officer appointed by the Regulatory Services Division of Halton Borough Council, or the Noise Control Consultant noise levels become unacceptable, and a significant disturbance is being, or is likely to be caused during the operation of the licence the Licence holder shall take appropriate steps to avoid or abate any such disturbance as directed by such Officer or the appointed Noise Control Consultant . This is without prejudice any other noise condition.
35. The Licensee shall ensure that the any sound system supplier, sound engineer, sound equipment operator or performer is informed of these noise conditions of licence and that they will be required to comply with any instructions given to them by the Licensee or the Licensees Noise Control Consultant.

36. Health and Safety and Food Safety

37. All stage and tower structures shall be supplied by competent contractors. *(see Key Dates)*
38. The licensee has overall responsibility for health and safety on the site. The licensee is therefore responsible for ensuring that all contractors, sub-contractors and any other person connected to the event, comply with all health and safety legislation.
39. The site build and construction shall not commence before a period of 21 days prior to the event taking place without prior written approval of the licensing authority. During this period the area shall be classed as a working area with all relevant health and safety procedures shall be in place.
40. The licence holder shall ensure that Halton Borough Council's Environmental Health Division are informed of the times and dates of the following events on site:
 - i. start of event set up,
 - ii. final safety checks prior to opening
 - iii. the main arena is ready for public access.
41. A representative of Halton Council's Environmental Health, Building Control & Enforcement Division shall be advised in reasonable time when the main arena is deemed by the Licence holder to be ready to be opened to the public.
42. Specific risk assessments shall be carried for pyrotechnics, lasers, 'bomb tanks', smoke machines, strobes or firework displays and any other special effects as deemed necessary by Halton Borough Council. *(see Key Dates)*
43. The license holder shall not permit such activities from stalls or by vendors who have not been registered with the council or another local authority and comply with the Local Government (Miscellaneous Provisions) Act 1982 Part VIII. Each individual person engaged in the practice of ear piercing, tattooing

or skin piercing must be registered with the council or another local authority. Documentary evidence of registrations should be received by the council 4 weeks prior to the event. All persons engaged in skin piercing, tattooing and body piercing will be required upon request by an officer of the council to provide photographic identification e.g. passport or driving license to enable the officer to confirm their identity. *(see Key Dates)*

44. The licence holder shall provide a copy of the event health and safety risk assessment to the Council. The Council shall be informed of any subsequent changes to the assessment. *(see Key dates)*

45. Highways Safety

46. The Licensee shall prevent as far as possible mud or any other material being deposited on any highway.
47. A road cleaning programme, including contingencies for adverse weather shall be submitted to and approved in writing by Halton Borough Council and the Highways Agency. The programme shall detail equipment to be deployed its location and use. *(see Key Dates)*

**Creamfields - Daresbury Estate, Daresbury, Cheshire- August Bank
Holidays 2010/2011/2012
Key Dates – Table 1**

KEY DATE	Information or arrangement required
22 February	The licensee shall notify Halton Borough Council and Warrington Borough Council of intention to operate a planned “Creamfields” major public event.
22 February	The licensee shall notify to Moore, Walton, Hatton, Daresbury, and Appleton Parish Councils of the planned major public event.
29 March	The licensee shall consult with Halton Borough Council, Cheshire Police and the Highways Agency on traffic management and traffic management plans
29 March	The licensee shall submit to the Halton Borough Council and Cheshire Police event operating plan and site plan.
21 May	The licensee shall appoint a competent traffic management company experienced in organising similar events and shall consult with Halton Borough Council on the proposed plan
24 April	The licensee shall organise and attend a public meeting to discuss the event and the site operating plan and with the local community.
24 April	The licensee shall supply to, Halton Borough Council, the first draft of Traffic Management Plan (on CD in PDF format or paper copies) drawn up by the appointed traffic management company.

24 April	The licensee shall advise Highways and Transport Department of Halton Borough Council of any temporary traffic orders to be imposed.	
12 July	The licensee shall supply the final Traffic Management Plan that has been agreed by Highways Department, of Halton Borough Council & the Highways Agency.	
12 July	The licensee shall supply a road cleaning programme to Halton Borough Council's Highways Department.	
9 August	<p>The licensee shall supply to Halton Borough Council</p> <ul style="list-style-type: none"> • Full details of all temporary structures (including all structural plans and calculations) i.e. tents, marquees, stages, fencing and stage barriers to be submitted to Building Control Dept. • Risk assessments completed on emergency fire cover arrangements for the Arena, Campsite and Car Park areas. • Plan of the arena showing access and egress points. Position of all structures in the arena area. • Plan of any onsite campsites showing all access routes, fire lanes etc. • Plan of all car parks showing access and egress routes. • Details and risk assessments of any proposed special effects, pyrotechnics, lasers, 'bomb tanks', smoke machines, strobes or firework displays. • Details of any LPG usage. • Submission of a detailed security plan for the duration of the event. • Submission of detailed site plans. The plans will clearly show all access/egress points, on site access roads, temporary structures/buildings and on site facilities. • Submission of plans, to be agreed with Environmental Health division of the licensing authority, relating to the following: i) The provision of sanitary accommodation throughout site. ii) The collection and disposal arrangements for litter, refuse and other waste arising throughout the site. iii) Control of noise levels and the intended monitoring arrangements throughout event. • Submission of the names and address of all authorised food vendors. 	
9 August	The licensee shall submit a "Final" Event Management Plan. Any amendments to the plan shall only be carried out with the consent of Halton Borough Council.	
9 August	The licensee shall provide details of any vendors proposing to offer ear piercing, tattooing or other form of skin piercing on the licensed site to Halton Borough	

	Council (Environmental Health).	
14 August	The licensee shall provide the names and addresses and nature of all authorised food vendors and any sub-contractor vendors (including those catering for the on-site crew and performers) to be present on site before, during and after the event.	
18 August	The licensee shall ensure that all traffic management signage is checked at the Traffic Management Contractors depot.	
20 August	Plans identifying the location of the drinking water points throughout the site shall be submitted to Halton Borough Council.	
20 August	The licensee shall confirm the Final Site Plan for the entire site. This plan will show all parts of the site, including all access/egress points, on site access roads, temporary structures/buildings, on site facilities and campsites. Any amendments to the plan shall only be carried out with the consent of Halton Borough Council.	
20 August	The licensee shall start to install main event signage.	
26 August 2010 25 August 2011 23 August 2012	The licensee shall organise and facilitate an on site inspection by representatives of the licensing authority.	

<p>26 August 2010</p> <p>25 August 2011</p> <p>23 August 2012</p>	<p>The licensee shall confirm that the erection of all temporary structures have been “signed off” by each of the competent site erectors.</p>	
<p>27 August 2010</p> <p>26 August 2011</p> <p>24 August 2012</p>	<p>The licensee shall ensure that all event road signage will be installed and ready to be put in place for all identified road closures.</p>	
<p>31 August 2010</p> <p>30 August 2011</p> <p>28 August 2012</p>	<p>The licensee shall ensure that all temporary traffic signs and amendments (except for dismantling works signage) to be removed to the satisfaction of the licensing authority highways officer.</p>	
<p>31 October</p>	<p>The licensee shall attend and contribute to Local Community and local authority debriefs</p>	

Interested parties

**Mrs H Porter
98 Dudlow Green Road
Appleton
Warrington
WA4 5EH**

Representation No 1

**J P Young
5 Gosling Close
Hatton
Warrington
WA4 5PB**

Representation No 4

**Mrs Y Potter
13 Lychgate
Walton
Warrington
WA4 6TF**

Representation No 7

**Dr & Mrs P W Leech
8 Rowswood Farm
Park Lane
Higher Walton
Warrington WA4 5HL**

Representation No 10

**Mr D Littler
Holly Bank
Warrington Road
Hatton
Warrington WA4 5NU**

Representation No 12

**John King
Dairy Farm Cottage
Newton Lane
Newton by Daresbury
Warrington WA4 4BQ**

Representation No 2

**P W Young
5 Gosling Close
Hatton
Warrington
WA4 5PB**

Representation No 5

**Mr B Potter
13 Lychgate
Walton
Warrington
WA4 6TF**

Representation No 8

**R. Gabathuler
74 Whitefield Road
Stockton Heath
Warrington
WA4 6NB**

Representation No 10

**Anne Mc Murtrie
Oak Cottage
Newton Lane
Lower Whitley
Warrington WA4 4JA**

Representation No 13

APPENDIX 3

**Mr & Mrs A Goodkin
The Old Post Office
Chester Road
Daresbury
Warrington WA4 4AJ**

Representation No 3

**Parish Clerk
Hatton Parish Council
Mr D Charles
19 Goose Lane
Hatton
Cheshire WA4 5PA**

Representation No 6

**Mr N Daniels
Norton House
Hobb Lane
Daresbury
Warrington**

Representation No 9

**George Lovell
Bob's Old House
Hatton Lane
Hatton
Warrington WA4 4DB**

Representation No 11

**Jane Mc Murtrie
Oak Cottage
Newton Lane
Lower Whitley
Warrington WA4 4JA**

Representation No 14

**Jonathan Mc Murtrie
Oak Cottage
Newton Lane
Lower Whitley
Warrington
WA4 4JA**

Representation No 15

**R Lewis Dalton
Hazeldene
3 Hatton Lane
Hatton
Warrington WA4 4BY**

Representation No 16

**Daresbury Parish Council
C/o G E Owen
Hillcrest Cottage
Chester Road
Daresbury
WA4 4AJ**

Representation No 17

**Dr P Barlow and Mrs P E Barlow
10 Rowswood Farm
Park Lane
Higher Walton
Warrington WA4 5HL**

Representation No 18

**Mrs C Hulstrom
The Coach House
50 Runcorn Road
Moore
Warrington WA4 6TZ**

Representation No 19

**P Rourke
11 High Warren Close
Appleton
Warrington
WA4 5SB**

Representation No 20

**J Gould Chairman
Moore Parish Council
Moore Scout Headquarters
The Old School
Moss Lane
Moore WA4 6UN**

Representation No 21

**Cllr John Bradshaw
Cllr Mrs Marjorie Bradshaw
54 Clifton Road
Runcorn
WA7 4SZ**

Representation No 22

**P R & E Priestner
Rivington Cottage
Holly Hedge Lane
Higher Walton
Warrington WA4 5QW**

Representation No 23

**Cllr Paul Kennedy
Hatton Stretton and Walton Ward**

Representation No 24

**Clerk to Walton Parish Council
Mr R J Hallam
31 Farnham Close
Appleton
Warrington WA4 3BG**

Representation No 25

**Paul Sixsmith
Wendholme
Firs Lane
Appleton
Warrington WA4 5LE**

Representation No 26

**David Samuelson
11 High Warren Close
Appleton
Warrington
WA4 5SB**

Representation No 27